

**Warren County Commissioners
Work Session
Commissioners Conference Room
Monday, June 16, 2025, 12:00 p.m.**

Commissioner Kenneth Klakamp called the work session of the Warren County commissioners to order with Commissioner Tricia D. Durbin and Commissioner Daniel Glotz present.

Staff Present: Pamela Matve, Chief Clerk, Josh Cotton, Grant Writer, and Solicitor Nathaniel Schmidt

Citizens Present: Heather Morrison and Jane Dunshie

Announcements: Commissioner Kenneth Klakamp announced that the meeting is being recorded.

Public Comment: Jane Dunshie stated that she was to speak at the Election Board meeting on Wednesday, but she is wondering if she should not have a meeting with Margia Hansen, Director of Elections first. She stated that her intent is to discuss things that can be done before an election to fix errors on ballots that come in (procuring).

Solicitor Nathaniel Schmidt stated that he can give Jane a copy of the sheet from adjudication of those that we could not accept and why. This election has the lowest count ever that could not be counted.

Commissioner Tricia D. Durbin stated that we can then cancel the Election Board meeting for Wednesday.

Unfinished Business: None

New Business:

Open bids for the Courthouse Exterior Rehabilitation Project: Josh Cotton, Grant Writer stated that this is the first time we have used an online service to get sealed bids. This allows us to cast a broader net for contractors.

Arch Masonry	\$ 278,800.00
Graciono	\$ 387,759.00
Alternate 1	\$ 43,948.00
Alternate 2	\$ 141,455.00
Alternate 1	\$ 147,74000

Arch Masonry did not provide pricing on the alternate scopes of work.

Commissioner Tricia D. Durbin stated so we are looking at approx. \$700,000.00 for the entire project.

Heather Morrison stated that both companies attended the site tour.

These bids will be fully vetted and awarded at a later date.

Projects:

Bond: Commissioner Tricia D. Durbin stated that we have accomplished the Revenue Bond to fund larger projects such as the courthouse rehab project.

Housing Study: Josh Cotton, Grant Writer, stated that we have reviewed all rfp's for the Housing Needs Analysis and will be awarding that on Wednesday.

Radio Tower: Commissioner Tricia D. Durbin said we are moving along on the radio tower project and working with Motorola to get pricing. Commissioner Kenneth Klakamp then stated that the erection of new towers will not happen until next spring, but we can work on existing towers.

Jail Roof: Josh Cotton informed the group that the engineer will be here tomorrow to review the jail roof project and provide us with the specs needed to go out to bid.

Tax Duplicates: Commissioner Tricia D. Durbin stated that with the change in the tax duplicates we have seen good things. We borrowed 1.5 million from our TAN and have already paid it back.

Commissioner Daniel Glotz stated that next year we may need to do a TAN only for a safety net.

Commissioner Tricia D. Durbin said we are making headway on some very large projects.

General Discussion:

Commissioner Kenneth Klakamp stated that he received a phone call, and asked Solicitor Nathaniel Schmidt what happens if all three municipal supervisors resign their positions. Is there anything the county needs to do?

Solicitor Nathaniel Schmidt stated that if there is one vacancy, the other two supervisors can appoint a supervisor to fill the vacancy. They can also appoint a registered voter in their municipality to fill this vacancy.

If there are 2 or more vacancies, the Court of Common Pleas must appoint someone after a petition has been signed and submitted by 15 registered voters of that municipality.

With nothing further, the work session was adjourned at 12:25 p.m.

Respectfully,



Pamela J. Matve
Chief Clerk

