

**Warren County Commissioners
Work Session
Commissioner Conference Room
Monday, November 17, 2025, 12:00 p.m.**

Commissioner Kenneth Klakamp called the work session of the Warren County commissioners to order with Commissioner Tricia D. Durbin and Commissioner Daniel Glotz present.

Staff Present: Pamela Matve, Chief Clerk, Solicitor Nathaniel Schmidt, and Josh Cotton, Grant Writer

Citizens Present: Eric Berry, David Slater, and Teresa Corse

Announcements: Commissioner Kenneth Klakamp announced that the meeting is being recorded.

Public Comment:

Eric Berry stated that he would like to comment on the lease with Youngsville School with the School District. He and others are opposed to this. As are some of the workers at Forest Warren DHS and CYS as they would have to drive further. The biggest issue is that rumor has it that you will sublease to a daycare, Hi Ed etc. and if you have children there, and someone comes in to see DHS and it is a pedophile, you are putting kids at risk.

Commissioner Tricia D. Durbin stated that no decisions have been made.

Commissioner Kenneth Klakamp stated that we are looking at possibilities. The county wants to see if it is even feasible; this lease would give us one year to make a decision. It is for planning purposes only, before we sign a long-term lease.

Commissioner Tricia D. Durbin stated that it is more of the act of possibles. If someone comes along and wants to purchase the building, we would step back.

Commissioner Kenneth Klakamp stated again, this is not a commitment, just interest to see if it would be possible.

Eric asked, if you could let the public know this, it would go a long way.

Unfinished Business: None

New Business:

CODY Pathfinder RMS Package: Sheriff Scott Neiswonger explained that currently they are using a program from Tyler that does not do what it was intended to do. The CODY system is an enhanced program that would also allow other police departments access to files for someone of interest in their jurisdiction. Therefore, the county is working with the City Police, Conewango etc. so we can share information. Also, this RMS System will allow for report writing that we currently do not have.

Our current system has no support, and the representative was able to get the cost reduced to be comparable to what we are paying for Tyler with less items. The integration fees will be paid by a shared grant.

Commissioner Daniel Glotz asked, can you share information statewide? Sheriff Scott Neiswonger stated it does have that capability provided that the other agency is using the CODY system.

Family Services Outreach Agreement: Commissioner Kenneth Klakamp stated that this agreement is with Family Services for community outreach. The cost is \$70,000, but will be split with Forest County. Warren County will pay the \$35,000 from our Opioid funds.

Review of Vehicle Quotes for the Coroner: Pamela Matve, Chief Clerk stated that we received quotes from four dealers and one of those dealers also submitted a used vehicle quote.

Company		Year	Price	
Diehl Toyota/Chevrolet	New	2026	\$50,573.96	Hermitage
Mohawk Chevrolet	New	2026	\$41,126.20	Ballston Spa, NY
Northpointe Auto	New	2025	\$43,028.00	Seneca, PA
Northpointe Auto	Used	2021	\$28,550.00	60,665 miles Seneca, PA
Shultz Auto	New	2026	\$42,101.33	Jamestown, PA

Commissioner Tricia D. Durbin asked Pamela Matve, Chief Clerk to find out how many times on an average will this vehicle be used.

Pamela Matve, Chief Clerk stated that this vehicle will be purchased from Act 122 funds that the coroner receives.

Review of 2026 Tax Anticipation Quotes: Pamela Matve, Chief Clerk stated that we received two bids one from Erie Bank and another from Juanita Valley. We have not received our mail as of now so there could be some in the mail.

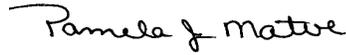
Commissioner Tricia D. Durbin stated that since we have not received our mail, we will review all the bids that come in for rates, fees and flexibility and award at Wednesdays Public Meeting.

Projects:

General Discussion:

With nothing further, the work session was adjourned at 12:08 p.m.

Respectfully,



Pamela J. Matve
Chief Clerk

