SCOTT J. NEISWONGER
SHERIFF

OFFICE OF THE SHERIFF
WARREN COUNTY, PENNSYLVANIA
407 Market Street
Warren, Pennsylvania 16365

TELEPHONE
(814) 723-7553
FAX
(814) 726-2113

Overview of the Deputy Sheriff Hiring Process

STEP 1: Candidates who seek employment must submit an application and resume. Applications will be kept on file for a period of one (1) year. Any application that exceeds one (1) year must be resubmitted; otherwise, they will be discarded/destroyed.

STEP 2: The Sheriff and his designee(s) will review applications submitted. Once potential candidates for the position of Deputy Sheriff have been selected, the candidate hiring process will move forward.

STEP 3: Candidates will be required to undergo a physical fitness evaluation. The physical fitness evaluation is based on events that the candidate would undergo at the Sheriff's/Deputy Sheriff's Academy. Candidates must achieve a score of 75% to continue with the hiring process. The physical fitness test will be supervised by two (2) deputies approved by the Sheriff. Candidates will be given two (2) weeks' notice listing the event(s) that they will physically participate in and the requirements of same.

Physical Fitness EXCEPTION: The Warren County Sheriff's Office will waive the physical fitness test if the candidate has completed a certified Municipal Police Officer training academy within the past twelve (12) months or is currently employed or certified in the Commonwealth under Act 2 or Act 120.

*All candidates, regardless of the above listed exception, must obtain a physician's clearance prior to final hire.

STEP 4: Candidates who meet the requirements of the physical fitness testing will appear before an interview board for formal interview and evaluation.

STEP 5: Selected candidates will be required to take a Minnesota Multiphasic Personality Inventory (MMPI) test. This test must be administered by a certified Psychologist or Psychiatrist. Candidates will be required to provide the Sheriff and/or his designee with the results of this test.

MMPI EXCEPTION: If a candidate underwent an MMPI test regarding law enforcement employment or academy admission within the past twelve (12) months. Candidates will be required to provide the Sheriff and/or his designee with the results of this test.

STEP 6: All candidates who have completed the above steps will undergo an extensive background check to include criminal history and a financial investigation.

Those successfully completing the above requirements will be placed on a hiring list for a period of one (1) year.