

**RESOLUTION # 3241**

**A RESOLUTION OF THE COUNTY OF WARREN, TO ADOPT  
VARIOUS GOVERNMENT MANAGEMENT SYSTEM  
STANDARD OPERATING POLICIES & PROCEDURES**

**WHEREAS**, A quality management system is a collection of business processes focused on consistently meeting customer requirements and enhancing their satisfaction; and

**WHEREAS**, the Warren County Commissioners have adopted the Government Management System Manual (the “Manual”); and

**WHEREAS**, the corresponding Standard Operating Policies & Procedures (SOP) be approved and binding policy for the Warren County government and its employees, including:

1. SYS-SOP-019 Rev-1.0 Vehicle Maintenance
2. SYS-SOP-020 Rev 1.0 Act 59 (2020) Compliance Check

**BE IT RESOLVED**, authorization is given to the Chief Clerk of Warren County to assign the proper department to edit the above policies and procedures and write work instructions for the above policies and procedures.

**BE IT FURTHER RESOLVED** that the Departments, Offices and Agencies that report to the Commissioners adopt and use the system, and;

ADOPTED this 8<sup>th</sup> day of February, 2023.

COMMISSIONERS OF WARREN COUNTY



Tricia D. Durbin  
Chair

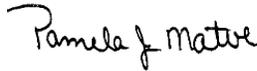


Benjamin Kafferlin  
Vice Chair



Jeff Eggleston  
Commissioner

Attest:



Pamela J. Matve  
Chief Clerk

