

**LANGUAGE ACCESS PLAN
FOR LIMITED ENGLISH PROFICIENCY PERSONS**

**COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM
FFY 2024**

WARREN COUNTY

Purpose: In compliance with Executive Order 13166, WARREN COUNTY has developed the following Language Access Plan (LAP)/Four Factor Analysis for Limited English Proficiency (LEP) persons.

History: Title VI of the Civil Rights Act of 1964 is the federal law which protects individuals from discrimination on the basis of their race, color, or national origin in programs that receive federal financial assistance. In certain situations, failure to ensure that persons who have limited English proficiency can effectively participate in, or benefit from, federally assisted programs may violate Title VI's prohibition against national origin discrimination.

Persons who, as a result of national origin, do not speak English as their primary language and who have limited ability to speak, read, write, or understand English may be entitled to language assistance under Title VI in order to receive a particular service, benefit, or encounter.

WARREN COUNTY Four-Factor Analysis:

The following Four-Factor Analysis will serve as the guide for determining which language assistance measures WARREN COUNTY will undertake to guarantee access to WARREN COUNTY Community Development Block Grant (CDBG) programs by LEP persons.

1. Number or proportion of LEP persons served or encountered in the eligible service population (served or encountered includes those persons who would be served by the recipient if the person received education and outreach and the recipient provided sufficient language services).

WARREN COUNTY utilized American Community Survey data for information about LEP persons in WARREN COUNTY. Based on this data, FREEHOLD TOWNSHIP AND SUGAR GROVE TOWNSHIP in WARREN COUNTY do meet the 1,000 or 5% LEP person threshold for German speaking residents.

2. The frequency with which LEP persons come into contact with the program.

The project proposal for CDBG FFY 2024 funding are located in Freehold or Sugar Grove Townships, however, Public Notices will include verbiage alerting the public that translation of Notices can be provided in German and/or translation available, per request, at Public Hearings.

3. The nature and importance of the program, activity, or service provided by the program.

4. The resources available and costs to the recipient.

Currently, there are free websites that can be utilized to translate some written materials. Translation activities are an eligible CDBG administrative expense, if required. Therefore, limited LAP measures are reasonable given the resources available to WARREN COUNTY. It should be noted that the German speaking residents of Freehold and Sugar Grove Townships would most likely be Amish residents, and the German that is spoken by them is not a traditional German, but a "Dutch" German; and perhaps a bit more difficult to locate translation resources for.

Language Access Plan:

As a result of the preceding Four-Factor Analysis, WARREN COUNTY has identified the following types of language assistance to be provided on an as- needed basis by WARREN COUNTY throughout the implementation of the CDBG program:

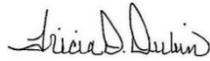
- All citizen participation notices, for CDBG funded activities that may have a direct impact upon Dutch German speaking residents of Freehold or Sugar Grove Townships, will include a statement that translators will be available at public meetings upon prior request.
- If needed, due to the nature of a CDBG funded activity, a translator may be retained to provide oral translation in the field during the implementation of the project activities
- If other populations of LEP persons are identified in the future, WARREN COUNTY will consider additional measures to serve the language access needs of those persons.

Adopted this 23rd day of October 2024.

COMMISSIONERS OF WARREN COUNTY



Kenneth L. Klakamp
Chair

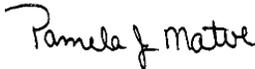


Tricia D. Durbin
Vice Chair



Daniel Glotz
Commissioner

Attest:



Pamela J. Matve
Chief Clerk

