

RESOLUTION NO. 3280

Tax Claim Bureau Schedule of Fees

WHEREAS, the Warren County Commissioners wish to update or implement fees related to Warren County Tax Claim Bureau.

Fees related to operation of Tax Claim Bureau to maintain delinquent property tax records:

Entry of Claim For Each Taxing District Returned	\$15.00
Preparation of Deed	\$25.00
Agreement to Stay Sale	\$15.00
Postage	Actual Costs

Chargeable Interest for unpaid taxes 3/4 % Monthly
9% per annum

Return and Claim Certified Notices, non-restricted delivery, return receipt, one per parcel, each	\$ 30.00
Tax Sale Certified Notices, restricted delivery, return receipt, each owner of record & others, each	\$ 30.00
Posting for Unsigned Return & Claim Notices	\$ 60.00
Posting for Notice of Upset Tax Sale	\$ 60.00
Sheriff & AD fee for Judicial Sale	\$350.00
Legal Ad for Upset Sale	\$ 35.00
10-day Notice – proof of mail	\$ 4.00

Research for Judicial Sale	Land	\$300.00
	Mobile Home/Camp	\$150.00
	Additional Research	Actual Cost

Research for Upset Sale if Sold Actual Cost

Delinquent Real Estate Tax Certification Letter (per parcel)	\$ 5.00
Delinquent Real Estate Tax Certification Letter (per parcel – if mailed or faxed)	\$ 6.00
Delinquent Real Estate Tax Certification Letter (per parcel – other delivery service)	\$5.00 plus costs
Delinquent Tax File – Electronic File	\$500.00

Photocopies of Documents (per page)	\$ 0.25
Printouts from any software program (per page)	\$ 0.25

Non-Sufficient Funds Checks Returned \$ 25.00

Registration Fee for Tax Sale, Upset & Judicial \$ 15.00

NOW, THEREFORE BE IT RESOLVED by the Commissioners of Warren County the above schedule of fees for the Warren County Tax Claim Bureau shall become effective and be in full force on January 1, 2025.

Approved this 18th day of December 2024.

COMMISSIONERS OF WARREN COUNTY

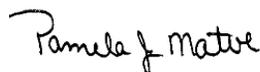


Kenneth L. Klakamp
Chair



Tricia D. Durbin
Vice Chair

Attest:



Pamela J. Matve
Chief Clerk



Daniel Glotz
Commissioner

