

**Resolution #3292**

**A RESOLUTION OF THE WARREN COUNTY COMMISSIONERS, WARREN COUNTY, PENNSYLVANIA, APPROVING THE MINORITY BUSINESS ENTERPRISE (MBE) AND WOMEN BUSINESS ENTERPRISE (WBE) PARTICIPATION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED PROJECTS.**

**WHEREAS**, Warren County recognizes the importance of promoting economic equity and inclusion in all aspects of community development, particularly in the procurement and contracting processes for projects funded through the CDBG program; and

**WHEREAS**, the CDBG program is a federal initiative administered by the U.S. Department of Housing and Urban Development (HUD) that provides financial resources to support the development of housing, public infrastructure, economic development, and other essential services in communities; and

**WHEREAS**, Warren County is committed to providing opportunities for Minority Business Enterprises (MBEs) and Women Business Enterprises (WBEs) to participate in CDBG-funded projects; and

**WHEREAS**, it is the goal of Warren County is to ensure that businesses owned by minorities and women have equitable access to the contracting and procurement opportunities related to CDBG funding; and

**WHEREAS**, Warren County is dedicated to adopting a MBE/WBE Participation Plan that sets measurable goals for MBE/WBE involvement in CDBG-funded activities and outlines procedures for monitoring and ensuring compliance.

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Commissioners:

1. Warren County hereby adopts the Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) Participation Plan for all future CDBG-funded projects, in accordance with the guidelines established by the U.S. Department of Housing and Urban Development (HUD) and applicable state and local laws.
2. Warren County sets the following goals for MBE and WBE participation in the procurement and contracting processes for CDBG-funded projects:
  - MBE Goal: Five (5) percent of all contracts related to CDBG-funded projects should be awarded to certified minority-owned businesses.
  - WBE Goal: Three (3) percent of all contracts related to CDBG-funded projects should be awarded to certified women-owned businesses. These goals shall be reviewed annually and adjusted as necessary to ensure continued progress and effectiveness.
3. All contractors, subcontractors, and suppliers involved in CDBG-funded projects must provide proof of certification as an MBE and/or WBE from a recognized certifying agency. Warren County will provide assistance in identifying approved certification agencies for interested businesses.
4. Warren County shall implement outreach initiatives to inform MBE and WBE firms about available contracting opportunities with CDBG-funded projects. Additionally, the entity shall

offer training and support to help these businesses meet qualifications and succeed in the procurement process.

5. Warren County will monitor all CDBG-funded projects to ensure compliance with the MBE/WBE participation goals. Contractors shall be required to submit periodic reports detailing the participation of MBE and WBE firms, including the value of contracts awarded and the scope of work performed. Warren County will review these reports and take corrective actions, if necessary, to ensure that the goals are met.
6. In the event that a contractor or subcontractor fails to meet the established MBE/WBE participation goals or does not make a good faith effort to do so, Warren County may take corrective action, which may include withholding payments, suspension of future contracting opportunities or other penalties as allowed by law.

This resolution shall take effect immediately upon its passage and adoption.

Approved this 15<sup>th</sup> day of January 2025.

COMMISSIONERS OF WARREN COUNTY



Kenneth L. Klakamp  
Chair

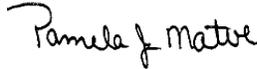


Tricia D. Durbin  
Vice Chair



Daniel Glotz  
Commissioner

Attest:



Pamela J. Matve  
Chief Clerk

